FREMANTLE SAILING CLUB (INC)

RULES

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FREMANTLE SAILING CLUB INC

Contents

1. INTERPRETATION 3
2. GENERAL 3
3. CONDUCT OF MEMBERS 4
4. MEMBERSHIP 6
5. SECTION COMMITTEES 9
6. ADMINISTRATIVE COMMITTEES 16
7. MEETING PROCEDURES 22
8. FINANCE 24
9. ELECTION OF THE BOARD OF MANAGEMENT 25
10. PUBLICATION 26
11. UNIFORMS 26
12. CLUB BURGEES 27
13. BOAT REGISTER 28
14. FORESHORE AND GROUNDS 30
15. HARBOUR 31
16. BOATYARD 32
17. PENS AND JETTIES 32
18. WASTE DISPOSAL 36
19. FIRE AND SAFETY 36
20. PENALTIES 39
21. MAINTENANCE 39
22. COMPETITIONS 40
23. SCHEDULES 41

RULES
FREMANTLE SAILING CLUB (INC)

1. INTERPRETATION

1.1 These Rules are to be read in conjunction with the Constitution of the Fremantle Sailing Club (Inc.) and shall be binding on all members.

1.2 The interpretation of these Rules shall rest with the Board of Management (the Board) in accordance with Clause 32(b) of the Constitution.

1.3 In these Rules 'premises' means the whole of the land and water area under the control of Fremantle Sailing Club and includes all facilities thereon.

1.4 All members using Club premises, or any property of the Club, or making use of the convenience or facilities provided by the Club, shall be deemed to do so at their own risk.

1.5 In the event of any conflict or inconsistency between the provisions of these Rules and the Constitution, the provisions of the Constitution shall prevail to the extent of the inconsistency.

2. GENERAL

2.1 No paper or notice, written or printed, shall be laid on the tables or put up on the Club Notice Board, on any member's vehicle or vessel or anywhere in or about the Club premises without the approval of the CEO first having been obtained.

2.2 No commercial activity shall be conducted on the premises and no boat registered for commercial purpose shall be penned at the Club. Commercial vessels may only use the Boatyard and fuel bowser.

2.3 Every member shall advise the CEO of their postal address and email address and immediately advise of any change to these details. All notices required by these Rules shall be deemed to have been sent or given if sent to either of these address.

2.4 Dogs are not permitted within the premises except as:

2.4.1 Accredited Assistance Dogs

2.4.2 In association with the Club security services

2.4.3 Authorised by law (e.g. police and customs)

2.4.4 Members dogs, for the purpose of embarkation onto, or disembarkation from members boats.

In relation to 2.4.4, dogs are not permitted within the Clubhouse, must be on a leash or restrained at all times, and members are responsible for disposing of any dog litter immediately. Dogs may not be left unattended in vehicles or on members' vessels under any circumstance, once a dog is on board the member's boat or returned to the member's vehicle, they must exit club premises immediately.

3. CONDUCT OF MEMBERS

3.1 A person shall not while on Club premises wilfully obstruct, disturb, interrupt or annoy any other person in their proper use and enjoyment of the premises.

3.2 A person shall not disobey or fail to:

3.2.1 Comply with any direction, instruction, request or requirement, lawfully given or made by an authorized person in discharge of his/her duty; or

3.2.2 Comply with any notice or signs posted, erected or displayed pursuant to these Rules.

3.3 Upon request a member shall satisfy any Club official that they are a Club member.

3.4 A member shall be responsible for any loss, damage or expense caused to property of the Club, or to that of any other member resulting from non-compliance with any of these Rules.

3.5 No member shall offer any gratuity to any employee of the Club.

3.6 No illegal gambling shall be permitted on the Club premises.

3.7 No member shall remove from the Club premises any newspaper, book, magazine, drinking glass or any other article or property of the Club unless duly authorised by a Club official.

3.8 Visitors. The term 'Visitor' or 'Guest' shall apply to any person other than a member as defined in clause 5 of the Constitution, or and Officer or employee of the Club, or a work person employed on the Club premises.

3.9 No visitor shall be allowed on the Club premises unless accompanied by a member. Such visitors shall not be entitled to any privileges of the Club.

3.10 A member shall not regularly invite the same person as a visitor, and if there is an infringement of this rule, a member shall forfeit such rights in regard to such visitor or non-member under this rule. Any member wilfully infringing this rule may be dealt with in accordance with the Constitution.

3.11 Members and their guests shall be suitably attired while in the Clubhouse. Footwear is required at all times. Clothing should be clean and dry. Clean and dry shall be interpreted as being in a condition that will not permit dirt or moisture to be transferred to the furnishings. Singlets, swimwear, headgear (except on religious grounds), and wet clothing are not acceptable. In the upstairs Function Rooms dress shall be suitable for the occasion, but a minimum shall be neat casual.

3.12 Smoking is not permitted in any Club building, terraces or adjoining social areas.

3.13 Consumption of Liquor. Liquor Control Act 1988

3.13.1 Under the Act, the maximum number of guests per member on any one day other than for a meal or function is five.

3.13.2 A person who is on any day visiting the Club as a member or an official of another club that is engaged in a pre-arranged event with the Club conducted for the purposes of one of the Club's principal Objects, or that is to hold a pre-arranged function at the Club involving the use of the Club's sporting facilities, may be taken to be a person who is accorded temporary membership on that day.

3.13.3 For the purpose of this Rule, the 'premises' shall consist of those parts of the clubhouse and terraces set apart for the consumption of liquor.

3.13.4 Liquor may be consumed only within the following areas:

3.13.4.1 In the bar and restaurant of the ground floor of the clubhouse, and the adjoining social areas.

3.13.4.2 On the terrace adjoining the ground floor bar area.

3.13.4.3 On the first floor of the Clubhouse, including the balcony.

3.13.4.4 In the Dinghy Clubhouse club room; and

3.13.4.5 On board a member's boat.

3.13.5 Liquor shall not be consumed in the parking or service areas, or on the jetties, or on the Dinghy area beach or lawns.

3.13.6 No member shall operate a boat in the Club harbour while in an impaired state due to the consumption of alcohol.

3.13.7 When members and their guests consume alcohol, they should do so in a responsible manner. Any resulting inappropriate behavior may be dealt with by the Protocol Committee.

3.14 A member who fails to comply with any of these Rules may be subject to protocol procedures as specified by the Constitution.

4. MEMBERSHIP

4.1 Election of Members

4.1.1 A person shall be elected a member of the Club by ballot of the Board, except as noted below for Temporary Membership.

4.1.2 In addition to any other provisions of the Constitution, a person shall not be eligible for election as a member unless:

4.1.3 The nominee completes and signs an application for membership in such form as the Board may from time to time determine; and

4.1.4 The nomination for membership is proposed by a member of the same category as the nominee is applying for and is also seconded by another such member.

4.1.5 In the case of Local Membership wherein the nominee does not know any relevant member in the club, provide two referees that can be checked by the membership officer who can then seek the endorsement of a Flag Officer for the nomination.

4.2 Membership Categories

4.2.1 Affiliate Memberships

The following memberships shall be known as Affiliate Memberships under the provisions of Clause 5.0 of the Constitution. They must satisfy the specified criteria, enjoy restricted privileges as prescribed and pay any relevant subscriptions and fees:

4.2.1.1 Crew Membership

A Crew member is part of a racing crew on a sailing boat. They must be nominated by the skipper of the boat when joining or renewing their membership annually. They may enjoy the privileges as prescribed below:

i. Make full use and enjoyment of the Clubhouse.
ii. Participate in any Club sailing activity as crew on the nominated vessel; and
iii. Be a member of the Keelboat Section Committee if nominated by the Section Captain.

4.2.1.2 Local Membership

A local member:

i. Must be greater than 18 years of age.
ii. Must be a resident within the federal electorate of Fremantle; and
iii. May make full use and enjoyment of the Clubhouse.
iv. May participate in up to three promotional events organised by Sections specifically to introduce Local Members to their activities

The number of Local members will be capped at 500.

4.2.1.3 Temporary Membership

The CEO may grant temporary membership for:

i. A period of up to 30 days to spectators, competitors and officials attending a competition or event, or any other period approved by the Board.
ii. A period of up to 60 days for any participant who successfully completes a boat training program run by the Club so as to allow that individual time to obtain nomination as crew member or other appropriate membership classification.
iii. The Board shall determine any fees payable for temporary membership.
iv. Temporary memberships will not be re-issued or extended without the approval of the Membership Committee.

4.2.1.4 Volunteer Membership

A Volunteer membership is for a 12 month period only and must annually be nominated by the section captain, seconded by the relevant Flag Officer and fall into one of the following categories:

i. Be the parent or legal guardian of a Dinghy Sailor.
ii. Be a regular volunteer with an Activity Section, where this is for less than 12 months endorsement will be required by the Membership Committee.
iii. Be a member of an Auxiliary section and be over 65 years of age, unless endorsed by the Board.
iv. They may make full use and enjoyment of the

Clubhouse; and

v. Participate in any activity of the section for which they volunteer.

4.2.1.5 Linked Dinghy Membership

i. Is available to up to 3 parents/guardians of a financial active youth member who is below the age of 18
ii. Allows parents and guardians to support their child in the sport of sailing and assist the dinghy section in its tasks and duties
iii. Provides the right to be on the Dinghy Section Committee
iv. May make full use and enjoyment of the Clubhouse and other facilities

4.2.1.6 Reciprocal Membership

i. Is available to members of Mandurah Offshore Sailing and Fishing Club and Hillarys Yacht Club.
ii. Receive a FOB key for entry and access to E-Purse.
iii. Make full use and enjoyment of the Clubhouse food and beverage facilities.
iv. Loyalty discounts on food, drinks & merchandise @ 10%
v. Receive complementary berthing for up to 5 days per annum, with a 10% discount on subsequent days.
vi. Use launching ramps, hard standing, fueling facilities, and service areas. (Subject to payment of any additional charges).
vii. Receive Club E-Newsletter
viii. Receive a 50% discount on nomination fee for senior membership after two years as a Reciprocal Member.

4.2.2 Youth Membership

At the end of the financial year in which a youth turns 25 and subject to the payment of any subscriptions and fees, a Youth may enjoy further privileges as prescribed below:

4.2.2.1 Be a member of any Activity Section or Administrative Committee.

4.2.2.2 Hold the position of Section Captain, if so

endorsed by the Board.

4.2.2.3 Have a single boat on the Club Register.

4.2.2.4 Use launching ramps and fueling facilities (subject to payment of any additional charges).

4.3 Employment

No employee of the Club shall be entitled to become or remain a member of the Club. However, this restriction shall not apply to the following:

4.3.1 The CEO.

4.3.2 Youth Members engaged in casual employment.

4.3.3 Contractors or subcontractors engaged to provide works or services to the Club.

4.4 Transition to Senior Membership

In accordance with Clause 11(a) & 6(b) of the Constitution, when considering transition of a Probationary Senior Member to Senior Membership or cancellation of a Probationary Senior Member, the Membership Committee will take consideration of Clause 15 of the Constitution and Clause 3 of the Rules.

5. SECTION COMMITTEES

5.1 Activity and Auxiliary Sections

5.1.1 Special interest groups may, with the approval of the Board, form and operate as activity/auxiliary sections within the Club and include:

5.1.1.1 Activity Sections (that is those sections involving aquatic activity):

i. Keelboat racing
    a. Including RAMP
ii. Dinghy racing
iii. Cruising
iv. Power boating
v. Angling
vi. Game fishing
vii. Dive

5.1.1.2 Auxiliary Sections (that is those sections providing support to, or enhancement of Club activities):

i. Duty Officers
ii. Pipe Band
iii. Bosuns

5.1.2 Each section will be run by a committee. The composition of each committee will be as determined by the Board from time to time. Members of each committee shall be elected in accordance with these Rules and Clause 24 of the Constitution following each section's Annual General Meeting.

5.1.3 Sections may hold section meetings of members involved in the activities of that section. Such meetings shall be convened and chaired by the captain (or chairperson) of the section and four members who are active in the section shall be a quorum.

5.1.4 Any financial member of the Club is entitled to attend a section meeting and may, with the approval of the chairperson, speak at such meeting.

5.1.5 Secretaries shall keep full and accurate minutes of each section meeting and a copy of the same, signed by the chairperson, shall be routinely provided to the CEO for posting on the relevant noticeboard and distribution as directed by the Board.

5.1.6 Committees shall meet as required, but not less frequently than once every three months.

5.1.7 Sections report to the Board through the appropriate Flag Officer. (See Clause 20(a)(iv))

5.2 Section Committees: Objectives

5.2.1 Activity Sections

The objectives of each of the Keelboat, Dinghy, Cruising, Power, Angling, Game Fishing and Dive Sections shall be to:

5.2.1.1 Encourage members to participate in the activities of the section.

5.2.1.2 Promote improved skills in all aspects of the section's activities.

5.2.1.3 Oversee the implementation of appropriate safety standards.

5.2.1.4 Prepare a program of events.

5.2.1.5 Ensure the safe, orderly and efficient conduct of all section events.

5.2.1.6 Prepare a budget of income and expenditure.

5.2.1.7 Encourage the strongest possible Club representation in any interclub, interstate or international events or regattas that have been endorsed by Sailing Committee or the Board; and

5.2.1.8 Develop a succession plan for the committee positions.

5.2.2 Auxiliary Sections

The objectives of the Duty Officers, Bosuns and the Pipes and Drums Committees will be as determined by the Board from time to time.

5.3 Flag Officers

Will be responsible for overseeing the Activity and Auxiliary Sections and chairing their Annual General Meetings, as follows:

Keelboat Racing Section	Rear Commodore Sail
Dinghy Racing Section	Rear Commodore Sail
Cruising Section	Rear Commodore Sail
Power Section	Rear Commodore Power
Angling Section	Rear Commodore Fishing & Dive
Game Fishing Section	Rear Commodore Fishing & Dive
Dive Section	Rear Commodore Fishing & Dive
Pipes and Drums Section	Rear Commodore Power
Bosuns Section	Rear Commodore Power
Duty Officers Section	Vice Commodore

5.4 Section Committees: Elections

5.4.1 The Annual General Meeting of each Activity Section shall be held within 30 days following the Annual General Meeting of the Club and shall be convened, and the elections supervised by the responsible Flag Officer.

5.4.2 The responsible Flag Officer will ensure that:

5.4.2.1 Section captains, chairpersons, secretaries and other committee members (except for representatives of each Division or Class) are elected only by financial members present who actively participate in the section; and

5.4.2.2 Representatives of each Division or Class are elected only by those financial members present

who actively participate in that Division or Class.

5.4.3 Unless otherwise endorsed by the Board:

5.4.3.1 Section captains must be either Senior, Life, Youth or General members of the Club; and

5.4.3.2 All other persons elected to any committee shall be financial members of the Club.

5.5 Keelboat Racing Section

In addition to the objectives defined in Clause 4.2 above, the Committee shall:

5.5.1 Oversee the implementation of appropriate safety standards as prescribed in the current Australia Sailing Special Regulations (Part 1) for the category being sailed.

5.5.2 Approve the Keelboat Notice of Race and General Sailing Instructions for the annual Club Sailing Handbook (Red Book).

5.5.3 Approve the Schedule of Events for the annual Keelboat racing and publish in the Club Sailing Handbook (Red Book).

5.5.4 Conduct Keelboat Racing events as approved by the Keelboat Racing Committee.

5.5.5 Determine the positions of Keelboat racing marks and prepare courses for events based on these and other suitable marks.

5.5.6 Oversee FSC Women's Racing and Mentorship Program (RAMP) with the objective of encouraging women of all ages to enjoy the many different aspects of sailing including social development and racing opportunities.

5.5.7 Submit an annual budget for the Keelboat Racing Section.

5.5.8 Include the following positions, as a minimum, to be filled by election at the Annual General Meeting of the Section: Keelboat Captain (Chairperson), Secretary, Safety Officer, Race Officer and three Committee Members. The Committee, at their discretion, can add other roles as required.

5.5.9 Hold meetings on a monthly basis, or more frequently as required. A quorum shall be five members; and

5.5.10 Report to the Board of Management through the Rear Commodore Sail, unless otherwise determined by the Board.

The Rear Commodore Sail shall be an ex-officio member.

5.6 Dinghy Racing Section

In addition to the objectives defined in Clause 4.2 above, the Committee shall:

5.6.1 Encourage members to participate in off-the-beach sailing craft.

5.6.2 Foster the recruitment, training and mentoring of juniors within the Section.

5.6.3 Oversee the implementation of appropriate safety standards as prescribed in Yachting Australia Special Regulations (Part 2), or higher if indicated by risk management, which should be conducted for all major events.

5.6.4 Prepare a program of events, sailing instructions and courses for approval by the Sailing Committee.

5.6.5 The Dinghy and racing section shall conduct annual summer and winter series for each class of dinghy supported by the Club.

5.6.6 Encourage strong Club representation in any class championships, team racing and interclub, interstate or international events or regattas that have been endorsed by the Sailing Committee.

5.6.7 Conduct regattas and other special events that have been approved by the Sailing Committee.

5.6.8 Submit its annual budget to the Sailing Committee for approval.

5.6.8.1 Include the following positions to be filled by election at the Annual General Meeting of the Section; Dinghy Captain (Chairperson), Secretary, Safety Officer, Bosun, two Race Officers, two Handicappers, Galley Coordinator, Senior and Junior representatives and up to four other members of whom two at least must be Junior Members.

5.6.8.2 Hold meetings monthly, or more frequently as required. A quorum shall be five members; and

5.6.8.3 Report to the Board of Management through the Rear Commodore Sail, unless otherwise determined by the Board.

The responsible Flag Officer shall be an ex-officio member.

5.7 Cruising Section

In addition to the objectives defined in Clause 4.2 above, the Committee shall:

5.7.1 Encourage best practice and safe cruising using education; publication of the FSC Cruising Safety Recommendations ("the Green Book") and any other means deemed appropriate by the Cruising Committee.

5.7.2 Submit its annual budget to the Sailing Committee for approval.

5.7.3 Include the following positions to be filled by election at the Annual General Meeting of the Section; Cruising Captain (Chairperson), Secretary, Safety Officer and between five and seven other members. The committee may co-opt extra members as Cruise Coordinators.

5.7.4 Hold meetings on a monthly basis, or more frequently as required. A quorum shall be five members; and

5.7.5 The committee shall report to the Board of Management through the Rear Commodore Sail, unless otherwise determined by the Board.

The responsible Flag Officer shall be an ex-officio member.

5.8 Power, Angling, Game Fishing and Dive Sections

In addition to the objectives defined in Clause 4.2 above, these Committees shall:

5.8.1 Include the following positions to be filled by election at the Annual General Meeting of the Section: Captain (Chairperson), Secretary, Safety Officer and between five and seven other members. Committees may co-opt additional members.

5.8.2 Hold meetings on a monthly basis, or more frequently as required. A quorum shall be five members; and

5.8.3 The committee shall report to the Board through the responsible Rear Commodore, unless otherwise determined by the Board.

The responsible Flag Officer shall be an ex-officio member.

5.9 The Duty Officers Section

The Committee's objectives and composition shall be:

5.9.1 To act as hosts, on behalf of the Club, in receiving, welcoming and advising visitors, members and their guests.

5.9.2 Ensure that visitors observe the Club Rules and maintain appropriate decorum while on Club premises.

5.9.3 Generally, assist the Flag Officers, the Board, and other members as may be reasonably necessary from time to time.

5.9.4 Roster Duty Officers to attend the Club premises at weekends and for specific events.

5.9.5 Serve infringement notices when appropriate.

5.9.6 Maintain a logbook in which significant occurrences and relevant comments may be recorded.

5.9.7 Include the following positions to be filled by election at the Annual General Meeting of the Section: Chief Duty Officer, Deputy Chief Duty officer, Secretary and four other members.

5.9.8 Meetings shall be scheduled monthly, or more frequently as required. A quorum shall be five members; and

5.9.9 Report to the Board through the nominated Rear Commodore, unless otherwise determined by the Board.

The responsible Flag Officer shall be an ex-officio member.

5.10 Bosuns Section

The Bosuns Section is a volunteer group of members who carry out a variety of boating and marina related tasks. Their work is planned and carried out in close association with the Harbour Master.

The objectives, functions and composition of the Section shall be:

5.10.1 Develop and maintain an orderly maintenance program for the Club's vessels and ancillary marine equipment, at the direction of the Harbour Master.

5.10.2 Carry out repairs, maintenance and general upkeep of such vessels and equipment, aided by specialist technicians as required.

5.10.3 Assist the Harbour Master to manage the use of Club vessels and equipment and control defect/damage reporting.

5.10.4 Assist the Harbour and Safety Committee with general jetty maintenance.

5.10.5 Install and maintain the Club's racing marks as directed by the Keelboat Racing Committee.

5.10.6 Maintain the Cub's external moorings.

5.10.7 Assist with preparation for the conduct of special events,

including the laying of special moorings and manning of Club vessels for safety and other Club purposes.

5.10.8 Assist the Harbour Master with on-water and other Club tasks.

5.10.9 Prepare an annual income and expenditure budget for submission through the Finance Committee to the Board for approval.

5.10.10 Include the following positions to be filled by election at the Annual General Meeting of the section: Chief Bosun (chairperson), Secretary and at least four other members. The Harbour Master shall be an ex-officio member (non-voting).

5.10.11 Meetings shall be scheduled monthly, or more frequently as required. A quorum shall be five members; and

5.10.12 Report to the Board through the nominated Rear Commodore, unless otherwise determined by the Board.

The responsible Flag Officer shall be an ex-officio member.

5.11 Pipes and Drums Section

The Committee's objectives and composition shall be to:

5.11.1 Provide social musical entertainment for the members, and ceremonial music for formal occasions.

5.11.2 Be available for Fremantle based activities when requested as a contribution by the Club to the wider community; and

5.11.3 Include the following positions to be filled by election at the Annual General Meeting of the Section: Pipe Major, Drum Major, Secretary and at least two other members.

5.11.4 Report to the Board through the nominated Rear Commodore, unless otherwise determined by the Board.

The responsible Flag Officer shall be an ex-officio member.

5.12 All Sections may include a Publicity Officer or a Budget Monitor/Treasurer.

6. ADMINISTRATIVE COMMITTEES

6.1 Protocol Committee

6.1.1 This Committee shall ordinarily comprise the Commodore as Chairperson, together with the Vice Commodore, the Rear Commodores and a Protocol Officer (non-voting) who shall be appointed by the Board on the recommendation of the Commodore.

6.1.2 The objectives and functions of the Protocol Committee shall

be to:

6.1.2.1 Ensure that appropriate standards of conduct behavior and decorum are maintained by Club members, and their guests whilst on Club premises participating in Club events or representing the Club in any capacity.

6.1.2.2 Investigate any alleged breaches of the Constitution or Rules by any member; hear grievances and complaints relating to such breaches; and, when warranted, impose penalties in accordance with the Constitution Clause 15.

6.1.2.3 Review from time to time the scale of fines, periods of suspension, and other penalties that may be imposed by Protocol Committee for consideration by the Board; and

6.1.2.4 Advise the Board on matters of protocol.

6.1.3 Meetings shall be scheduled as required with a quorum of three Flag Officers. The Protocol Committee shall report to the Board through the Protocol Officer.

6.2 Membership Committee

6.2.1 This Committee shall comprise the Vice Commodore as Chairperson, and the Rear Commodores.

6.2.2 The objectives and functions of the Membership Committee shall be to:

6.2.2.1 Advise the Board on policy with respect to all categories of Club membership.

6.2.2.2 Make recommendations to the Board concerning applications for membership.

6.2.2.3 Make recommendations concerning the transmission of Senior Probationary Members to Senior Membership.

6.2.2.4 Make recommendations to the Board concerning the cancellation of the membership of Probationary Senior Members, and

6.2.2.5 Investigate and recommend to the Board policies and initiatives designed to enhance the benefits available to members.

6.2.3 Meetings shall be scheduled as required in order to provide timely advice to the Board. A quorum for meetings shall be any three members.

6.2.4 The Committee shall report to the Board through the Vice Commodore.

6.3 House Committee

6.3.1 This Committee shall comprise of a Chairperson (who shall be either a Board Member or Flag Officer), a Secretary and at least four other members as approved by the Board on the recommendation of the Commodore. The Hospitality Manager and Marketing Coordinator shall be non-voting members of this Committee.

6.3.2 The objectives and functions of the House Committee shall be to act as a steering committee and focus on Strategic Planning and Direction not detailed planning and implementation:

6.3.2.1 Provide a link between membership and club operations, with a main focus on the requirements between club Sections, Hospitality and Marketing.

6.3.2.2 Have oversight of Club events through the Club calendar.

6.3.3 Meetings shall be scheduled monthly, or more frequently as required, in order to provide timely advice to the Board. A quorum shall be three members entitled to vote. Minutes of the House Committee meeting will be circulated to include the CEO/CFO. The Committee shall report to the Board quarterly or as required.

6.4 Finance Committee

6.4.1 This Committee shall comprise of the Treasurer as Chairperson, and at least five other members having expertise in financial matters as approved by the Board on the recommendation of the Treasurer. The CEO and the CFO (as Secretary) shall be non-voting members of this committee.

6.4.2 The objectives and functions of the Finance Committee shall be to:

6.4.2.1 Advise the Board on policy with respect to the financial management of the Club and all relevant accounting procedures.

6.4.2.2 Prepare an annual budget of income and expenditure for approval by the Board.

6.4.2.3 Report monthly to the Board on the financial status and accounts of the Club; and

6.4.2.4 Make recommendations to the Board on the bona fide amount to be transferred into the Club Trust Fund in April of each year.

6.4.3 Meetings shall be scheduled on a monthly basis or more frequently as required in order to provide timely advice to the Board. A quorum shall be four voting members. The Committee shall report to the Board through the Treasurer.

6.5 Sailing Committee

6.5.1 This Committee shall comprise of the Rear Commodore Sail as Chairperson, a nominated administrator from the Sailing Office, the Captains from each of the Keelboat Racing, Dinghy Racing, and Cruising Committees and three other committee members as nominated by the Board.

6.5.2 The objectives and functions of the Sailing Committee shall be to:

6.5.2.1 Promote all sailing activities within the Club.

6.5.2.2 Establish sub-committees, as required, to run any special events that are over and above the standard annual Dinghy or Keelboat Section Calanders, such as Harbour Race, Fremantle to Indonesia, National and World Championship level events etc.

6.5.2.3 Prepare budgets for the Special Events and submit them through the Finance Committee for Board approval.

6.5.2.4 Obtain sponsorship and Grants where possible for Special Events.

6.5.2.5 Assist with the development of promotional material for all special events.

6.5.2.6 Allocate travel grants within the guidelines approved by the Board.

6.5.2.7 Appoint, direct and receive reports from the Club's delegates to Australian Sailing and its sub-committees.

6.5.3 Meetings shall be scheduled on a quarterly basis, or more frequently as required, in order to provide timely advice to the Board. A quorum shall be four members entitled to vote.

The Committee shall report to the Board through Rear Commodore Sail.

6.6 Harbour and Safety Committee

This Committee is currently not required.

6.7 Planning and Projects Committee

6.7.1 This Committee shall comprise a Chairperson (who shall be a Board Member), and at least three other members, all appointed by the Board on the recommendation of the Commodore. The CEO shall be a non-voting member.

6.7.2 The objectives and functions of the Planning and Projects Committee shall be to:

6.7.2.1 Develop and recommend plans to the Board for the future use of the land and water areas occupied by the Club.

6.7.2.2 Develop and recommend plans to the Board for the future use of, and extensions or modifications to the Club's buildings and associated facilities; and

6.7.2.3 Meetings shall be scheduled as required in order to provide timely advice to the Board. A quorum shall be three. The committee shall report to the Board through its Chairperson.

6.8 Maintenance Committee

6.8.1 This Committee shall comprise a Chairperson (who shall be a Board Member), a secretary and at least three other members, all appointed by the Board on the recommendation of the Commodore. The Facilities and Project Manager shall be a non-voting member.

6.8.2 The objectives and functions of the Maintenance Committee shall be to:

6.8.2.1 Ensure that the Club's buildings, grounds, jetties, groynes and plant and equipment are maintained in a good state of repair.

6.8.2.2 Prepare and maintain a register of Club assets; and

6.8.2.3 Prepare recommendations with respect to

maintenance programs to be included in the following year's expenditure budget.

6.9 Marine Environment Committee

6.9.1 The Committee to comprise of: Chairperson (who shall be a Board Member), Secretary and up to seven members; to be appointed at the Marine Environment Committee Annual General Meeting. The Committee Reports through the Chairperson to the Board of Management.

6.9.2 The objectives and functions of the Marine Environment Committee shall be to:

6.9.2.1 Improve FSC's environmental footprint by identifying problems and promoting policies and actions to bring about change.

6.9.2.2 Liaise with club sections and management and other organisations, to promote activities in line with the club motto 'Fremantle Sailing Club is a community devoted to the ocean'.

6.9.2.3 Coordinate events including 'The Big Beach Clean Up Day': a whole club event that involves all active Sections.

6.9.2.4 Promote awareness within the boating community of the issues on Marine Environment degradation.

6.10 F Schedule Committee

6.10.1 The Committee to comprise of: Commodore as Chairperson, two representatives nominated by the Trustees and two representatives nominated by the Board and Treasurer. The CEO and Project Manager will be non-voting members.

6.10.2 The objectives and functions of the F Schedule Committee shall be:

6.10.2.1 To prepare, to amend when necessary and to maintain a schedule of future replacement and refurbishment of the Club's assets that shall include the following details

i. All items of Club property that are to be subject of future provision from the Club Trust Fund.
ii. The quantum of the future provision made in respect of each such item.
iii. The year when it is proposed to make expenditure from the Club Trust Fund in respect of each such item.

6.10.3 Meetings shall be scheduled quarterly and be timed to support the annual budget preparation and quarterly forecasts. A quorum of three is required with at least one representative from the Trustees and one from the Board present. The appropriate representative from the committee will report to the relevant Boards.

7. MEETING PROCEDURES

7.1 Attendance

7.1.1 Any member of FSC may attend a General Meeting.

7.1.2 Board and Committee meetings may only be attended by invitation.

7.1.3 Section meetings may be attended by any member entitled to do so.

7.2 Notice

7.2.1 For General Meetings the notice period required of any Special Business is as defined in the Constitution.

7.2.2 For all other meetings notice of any Special Business must be provided to the Chair at least one week prior to the meeting.

7.2.3 For General Meetings, the Notice and Agenda of the meeting will be made available as prescribed in the Constitution.

7.2.4 For all other meetings, the Notice and Agenda of the meeting should be available three days before the meeting.

7.2.5 A meeting agenda will ordinarily be comprised of

i. Apologies
ii. Declaration of Conflict of Interest
iii. Ratification of previous minutes
iv. Matters arising from previous minutes
v. Reports
vi. Special business
vii. General business

7.3 Procedure

7.3.1 The Chairperson of any meeting must be satisfied there is a quorum present before declaring a meeting open. In the absence of a quorum, the meeting may be adjourned unless the meeting is a special general meeting, which must lapse.

7.3.2 The Chairperson is responsible for the orderly conduct of the meeting, including

i. Declaring the meeting open and closed
ii. Adhering to the meeting agenda
iii. Managing the timing of the meeting (this may include imposing time limits on speakers)
iv. Keeping order and facilitating discussion
v. Receiving motions, putting them to the vote and declaring the result (this may include recounting of votes)

7.3.3 Any person wishing to speak during a meeting must be invited to do so by the Chair. They should not be interrupted except by the Chair in the interests of orderly conduct (including time limits) or a point of order raised from the floor. The Chair will rule on the point of order.

7.3.4 The Chair may adjourn any meeting to a given date and time to allow the agenda to be completed. No new business may be added to the agenda of an adjourned meeting.

7.4 Motions

7.4.1 Any motion must be put via the Chair and must be seconded before it may be debated. Motions constituting Special Business are to be submitted in accordance with clause 1.2 above and included in the agenda, with the details of the proposer and seconder.

7.4.2 The Chair will invite speakers for and against a motion before putting it to the vote.

7.4.3 Following debate and prior to voting, an eligible person present may suggest that a motion be amended. This creates a new motion, which must be passed in order to vote on the amended original motion. If the amended motion is rejected, then the original motion unamended shall be put to a vote

7.4.4 Minor additions and alterations of a Special Resolution are allowed, so long as the nature of the motion is not affected.

7.4.5 Unless prescribed otherwise in the Constitution or these Rules, a motion may be passed or defeated by a simple majority of votes by those eligible to vote.

7.5 Voting

7.5.1 Only members entitled to vote may do so.

7.5.2 Proxy votes are not permitted.

8. FINANCE

8.1 The Financial Year of the Club shall be from and including the first day of April in any year to and including the thirty first day of March in the following year.

8.2 Subscription and nomination Fees are determined each year in accordance with Constitution Clause 12(a).

Nomination Fees for Senior Members aged 18 to 25 years who have not been active Youth Members for 2 years will be a percentage (on a sliding scale) of the Senior Member's nomination fee commencing at 25% at the age of 18 years and reaching 100% at the age of 26 years.

The subscription for Senior Members, Senior Members aged 18 to 25 years, General Members and Outport Members will be as set by the Board each year.

8.3 Former Senior Members wishing to rejoin shall pay a Nomination Fee being the current nomination fee less any nomination fee previously paid. Former Youth Members wishing to rejoin as Probationary Senior Members, who have previously been regular participants for three years, may have their nomination fee waived by the Board upon recommendation of the Membership Committee.

8.4 Senior Members of 10 years standing or more may nominate his or her sons and daughters under the age of 35 years for Senior Membership for which the nomination fee will be reduced by 50%.

8.5 A person shall be considered a financial member of the Club when their account has been brought up to date and they have no outstanding debt greater than a 60 day period. For the purposes of the Board considering the termination of an unfinancial member of the Club it will be when the member's account is more than 90 days in arrears with respect to subscriptions or any other amount owing to the Club, including nonpayment of fines issued in accordance with Rule 20. A member's account shall not be considered in arrears when:

8.5.1 An amount is subject to dispute, as evidenced by communications concerning the amount before it became overdue (60 days), and the account is in good standing with respect to all other amounts, or

8.5.2 The member has entered into, and is in good standing with, a formal agreement with the Club for the payment of an overdue account.

8.6 A person elected to a position at the Club shall not hold office whilst they are an unfinancial member.

8.7 Persons eligible to vote at a General Meeting are those who are not unfinancial

five days prior to the date of the General Meeting. A member's financial status shall be confirmed prior to a General Meeting.

9. ELECTION OF THE BOARD OF MANAGEMENT

9.1 Candidate Statutory Declaration

A candidate must confirm on their nomination form that they are eligible to be elected to the Board under the provisions of the *Associations Incorporation Act 2015.* The CEO may request they provide a valid statutory declaration and or a police clearance certificate confirming their eligibility.

9.2 Candidate Statements

9.2.1 Any candidate for election to the Board may prepare a written election statement of not more than 500 words, which shall be provided to the CEO not less than 28 days prior to the Annual General Meeting. The statement should include the candidate's background and objectives and may include contact details to facilitate direct communication.

9.2.2 The candidate shall ensure that the contents of the statement are true and correct, and do not refer directly or indirectly to any other candidate except to state that such person has nominated and/or seconded such candidate.

9.2.3 All such written election statements shall be referred by the CEO to the Returning Officer for approval. If inthe Returning Officer's opinion, any such statements do not meet the requirements specified above, the Returning Officer shall invite the candidate to amend the statement. Inthe event of continuing disagreement the statement shall be referred to the CEO for adjudication and such decision will be final. The CEO's decision will be reported to the Board at its next meeting.

9.3 Election procedure

9.3.1 If the Board elects an electronic means of voting and an eligible voting member has not provided their electronic mail address or advises the Club in writing no less than 28 days prior to the annual general meeting that they do not have the means to vote electronically, the Club will make alternative arrangements to facilitate voting by that member. The procedure for voting will be published in accordance with the provisions of clause 20 of the Constitution.

9.3.2 The candidate whose aggregate number of all recognised votes is the highest shall be the first elected and so on as the case may be until all vacancies are filled.

10. PUBLICATION

The Club shall publish a periodical to be known as the 'Blue Water Bulletin'. The Editor shall be either a member of the Board or a person appointed by the Board.

11. UNIFORMS

11.1 Regular club uniform for general use at the club shall consist of a FSC boating jacket, (as supplied by the club to all Board Members) worn with blue trousers, slacks or skirt with white shirt and closed in shoes.

11.2 Formal club uniform that will be worn by all Board Members when requested in an event invitation shall consist of a single or double-breasted navy jacket worn with blue trousers, slacks or skirt with black shoes, white shirt and FSC tie or scarf.

11.3 Square Rig uniform for use of Flag Officers at formal or external events shall consist of:

11.3.1 A standard Square Rig dark navy-blue double-breasted jacket having four black buttons on each side and vents at side seams.

11.3.2 The buttons shall be embossed with a fouled anchor.

11.3.3 Trousers or skirt shall be white and worn with plain white shoes and white socks.

11.3.4 A white shirt with standard FSC tie or Scarf.

11.3.5 A naval type cap with white cover and Club badge. Officers who are required to remain in the sun for long periods may wear protective headgear of a type approved by the Commodore.

11.3.6 A navy-blue naval style jumper with epaulettes may be substituted for the square rig jacket.

11.4 Owners of boats on the Club Register shall be entitled to wear a small black anchor on each side of the top collar of their jacket twenty-five millimetres above the collar steps.

11.5 Rank insignia and Epaulettes are optional and when worn will comply with the following standard:

11.5.1 Insignia shall be in the form of black braid bands 12mm wide worn on both sleeves of the Square Rig jacket, the bottom of the lower band shall be 62mm from the end of the sleeve with 6mm space between bands and, where specified, the curl shall be on the top band in the centre of the outer side of

the sleeve and with a centre of 12mm diameter.

11.5.2 Epaulettes shall be royal blue material, approximately 125mm long by 50mm wide, squire at the shoulder point and peaked at the upper end and fastened by a small gilt button embossed with a fouled anchor, the letters FSC 6mm high to be woven in gold thread 6mm from the lower end, and the bands of rank to be 6mm naval gold lace and the curl to have a 6mm centre.

11.5.3 Epaulettes of owners of boats on the Club register may include a gold fouled anchor surmounting the bands of rank.

11.5.4 Epaulettes are worn with the tail of the curl facing backwards over the shoulder.

11.6 Bands of rank when worn on uniforms shall be as follows:

Commodore	4 bands with curl
Past Commodore	4 bands
Vice Commodore	3 bands with curl
Past Vice Commodore	3 bands
Rear Commodore	2 bands with curl
Past Rear Commodore	2 bands
Treasurer	1 band with 3mm diameter gold rope curl above the band
Board Members	1 band with curl
CEO	1 band with curl
Captains	1 band with insignia or title as approved by the Board
Handicappers, Judges, Starters, Duty Officers Timekeeper	1 band

11.7 Female members of the Club may wear the Club scarf in place of the Club tie.

11.8 The Square Rig uniform shall be worn by Flag Officers at Annual General Meetings and Opening Days. For all other events it shall be specified in invitations, notices of meetings etc and be at the Commodore's discretion.

11.9 The default uniform for Duty Officers shall be the Square Rig uniform. They may present an alternative recommendation consistent with this clause to the Board for consideration and approval at the commencement of each new year.

11.10 The Square Rig uniform may be worn when representing the Club at members' funerals if appropriate.

12. CLUB BURGEES

12.1 The Club burgee is a navy-blue triangular flag with a white disc at its centre. The height of the burgee shall be one-half of its length. The white disc shall have a diameter equal to one-fifth of the length and have its centre on the

horizontal centre line of the burgee, three-tenths of the length from the hoist.

12.2 The Commodore's burgee is a blue swallow-tailed flag with a white disc at its centre.

12.3 The Vice Commodore's burgee is similar with a small white disc in the upper canton near the hoist.

12.4 Rear Commodores burgees are similar with two smaller white discs, one in each canton near the joist.

12.5 Past Commodores burgees are similar to the Commodore's but with the addition of a white cross in the upper canton near the hoist.

12.6 Members are expected to observe the established customer of the sea in flying flags and ensigns.

13. BOAT REGISTER

13.1 The Club shall keep a Register of boats owned by members.

13.2 The Register shall contain the following minimum information:

13.2.1 Department of Transport Number

13.2.2 Name of boat.

13.2.3 Make / Description or Class.

13.2.4 LAO, LWL, Beam, Draft (all in metres to two decimal points) and Displacement (in tonnes)

13.2.5 Name or names, and Club membership number of the owner or part owners.

13.2.6 Pen Number / Hardstanding Number, or other storage detail (including offsite).

13.2.7 Type of boat – sail, power or sailing dinghy, mono hull or multi-hull.

13.2.8 Sail number (for sailing boats)

13.2.9 Any other information as specified by the Harbour Office from time to time.

13.3 Boat Ownership Structures

13.3.1 Boats may be owned by individuals, companies, trusts or other recognised legal entities.

13.3.2 Where a boat is not owned by an individual, the owner must:

13.3.2.1 Provide documentation, in a form approved by the

Harbour Master, to confirm the identity of the vessel owner(s); and

13.3.2.2 Ensure all vessel owners are Senior Members of the Club.

13.3.2.3 The owner must confirm that the vessel will be used solely for recreational purposes and not for any commercial activity.

13.3.2.4 A Primary Owner must be nominated and will be recognised as the person responsible for the vessel in all dealings with the Club.

13.4 The Board has the discretion to register or to refuse to register a boat owned by a member of the Club.

13.5 Boats not registered with the Club may use the Club's facilities only with the permission of the CEO and on such conditions as the CEO determines.

13.6 No boat shall compete in Club events, other than by invitation of the relevant Rear Commodore, unless registered, and until the current membership subscriptions of all owners have been paid.

13.7 Every sailing yacht kept at the Club and competing in Club races shall carry the allocated Fremantle Sailing Club sail number in accordance with Australia Sailing rules.

13.8 A boat kept at the Club shall not enter a race or competition under any club name other than that of 'Fremantle Sailing Club', unless otherwise approved by the Board.

13.9 Distinguishing marks on boats and trailers to be as follows:

13.9.1 All Boats, tenders and trailers shall be permanently identified with the name of the vessel and the licence number if applicable.

13.9.2 Names shall be painted in a conspicuous position on the sides of the hull or on the transom, or as specified in class rules.

13.9.3 Every boat kept at the Club shall carry the words 'Fremantle Sailing Club' or the letters 'FSC' on the stern, or such other part of the vessel as is approved by the Club.

13.9.4 Every sailing boat on the Register of the Club must carry the sail number allocated to it by the Club on at least its mainsail, unless:

13.9.4.1 It is a national or international class yacht; in which case it must carry the number issued to it by its class as required by Australian Sailing rules; or

13.9.4.2 The boat is kept at another club and the Sailing Committee agrees that the vessel need not carry a Fremantle Sailing Club number.

13.10 Having notified the CEO beforehand, members may place a sign no larger than 400mm x 300mm on the bow or transom of their boat to advertise it for sale.

13.11 A member having vessel penned, moored, stored on the hardstanding, lifted and accommodated in the Boatyard, or using the launching ramp, shall effect and maintain Third Party and Public Liability Insurance at all times to the value of $10m each and every claim, and the owners of all vessels visiting or competing in events in or from Success Harbour, or being lifted and accommodated in the Works Area shall effect similar insurance covering the duration of their stay. Evidence of the currency of such insurance shall be produced upon request by the CEO at any time, and annually at membership renewal.

13.12 All members having a boat on the club register must provide the club with a full copy of the boat registration papers when the boat is first added to the club register and then annually when the registration is renewed.

14. FORESHORE AND GROUNDS

14.1 A person shall not, without authority, drive a vehicle on any part of the premises, other than on a formed road, boat ramp service area or parking area.

14.2 A person driving a vehicle on a road, ramp, service or parking area shall not do any act that would breach any law of the State if that road, ramp, service or parking area were a 'road' for the purposes of the current Road Traffic Act.

14.3 Any vehicle or trailer coming into the Club's premises and used on a road, service or parking area, shall be roadworthy, safe and registered under the current Road Traffic Act.

14.4 Unregistered boat trailers and jinkers used solely for the purpose of transporting boats within the Club's premises shall be exempt from Rule 13.3 but must still be roadworthy and may be subjected to inspection by the Harbour Master.

14.5 A person shall not drive a vehicle on the premises in a dangerous or careless manner, or without reasonable consideration for other persons or vehicles in the vicinity.

14.6 A person shall not drive a vehicle at a speed in excess of 20km per hour on the premises.

14.7 A person driving a vehicle on the premises shall obey every traffic sign and

every sign, order, or direction addressed to him/her by an authorized person.

14.8 A person shall not park a vehicle without reasonable consideration for any other persons or vehicles either in the vicinity or in such a manner as to prevent or to impede access to facilities such as waste disposal bins, jetties, ramps, gantries, wheelbarrows, etc.

14.9 Where parking spaces have been marked or defined in a part of the premises as a parking area, a person shall not park any vehicle in that parking space, otherwise than wholly within a parking space so marked or defined and comply with time limits for parking as marked

14.10 Parking is provided for use by members only whilst using the club facilities or their vessel that are penned or moored at the club.

14.11 The ramps are to be used only for the launching and retrieving of boats from trailers. Repairs, loading, washing down, and assembling of lighting systems, etc are not to be carried out on the ramps or approaches.

14.12 The club has the right to seize, impound and dispose of equipment that has been left abandoned or inappropriately stored anywhere on the grounds.

15. HARBOUR

15.1 Every person operating a boat in the harbour shall comply with the provisions of the Navigable Waters Regulations as in force from time to time.

15.2 The speed limit for each boat using the Club harbour shall be such speed as does not create a wake, or four knots, whichever is the lesser.

15.3 A person shall not use a boat in the harbour in a dangerous or careless manner, or without all reasonable consideration for the other persons or boats in the vicinity.

15.4 A person shall not without authority moor or anchor any boat, or cause any boat to be moored or anchored, or leave any boat unattended within the harbour, other than at a place set apart for the mooring or anchoring of boats.

15.5 The person in charge of any boat mooring or anchoring within the harbour shall obey the instructions or any sign, or of any authorized person, as to the manner or duration of such mooring or anchoring.

15.6 No mooring or weighted object shall be placed anywhere in the harbour without prior permission being obtained from the Harbour Master.

15.7 Swimming is prohibited in the harbour except within the confines of each pen, or under the supervision of an authorised Dinghy Racing Section instructor, or for an approved Dive Section activity.

15.8 The discharge from toilets and sinks shall not be permitted to enter the waters of the harbour.

16. BOATYARD

16.1 No boat shall be moored to the Service Jetty for more than one hour except with the permission of the CEO or Boatyard Manager.

16.2 One vehicle only will be permitted to be parked in the service area for each boat being loaded, serviced or moored in the land-backed pens.

16.3 Fuelling may be done only at the Fuelling Jetty.

16.4 No boat may moor at any time at the Fuelling Jetty except for the purpose of fueling, on completion of which the boat must be removed after adequate ventilation.

16.5 All waste material from hull cleaning, painting, engine oil change, etc shall be placed in a receptacle provided for that purpose in the service area.

16.6 Boatyard bays are provided to facilitate the servicing, maintenance and repairs to vessels, and are not to be used for the storage of equipment or vehicles not immediately necessary to effect such servicing, maintenance, or repairs. Bays must be kept free of equipment that presents any WHS risk, inhibits drainage, prevents access in case of fire, or detracts from the managed order of the area.

16.7 The removal of anti-fouling or paint must comply with WHS policy.

17. PENS AND JETTIES

17.1 Mooring Requirements

17.1.1 If is the responsibility of the Owner to ensure mooring lines and weights are fitted to a pen in compliance with these Rules.

17.1.2 Members shall seek advice from the Harbour Master on mooring regulations prior to occupying pens. It shall be the members' responsibility to obtain copies of current Rules as may be published by the Club from time to time.

17.1.3 All craft must be secured with a minimum of four mooring lines – two forward and two aft. The four lines shall be fitted with anti-snubbing weights or devices, unless otherwise approved by the Harbour Master.

17.1.3.1 Minimum Weights Per boat length, as follows

MINIMUM WEIGHTS	PER BOAT LENGTH
Up to 7m	7kg
7m -10m	10kg
10m -15m	20kg
Over 15m	25kg

17.1.3.2 Weights shall be cylindrical and enclosed in a PVC cover.

17.1.3.3 Chains and weights shall be fitted to the approval of the Harbour Master.

17.1.3.4 Approved snubbers (rubber springs) may be used in lieu of weights.

17.1.3.5 Mooring lines, shackles etc, shall be supplied and fitted by the member immediately they occupy the pen and shall be in accordance with the following minimum specifications or otherwise as directed by the Harbour Master:

17.1.3.6 Length of Boat, Overall Mooring Line Diameter for std polyester, as follows: -

LENGTH OF BOAT	OVERALL MOORING LINE DIAMETER
Up to 5m	not less than 12mm
5m – 8m	not less than 16mm
8m – 12m	not less than 20mm
12m – 15m	not less than 24mm
15m and over	not less than 28mm

Note: if nylon lines are fitted, they may be one size smaller. Other rope types that have the equivalent breaking strain can be approved by the Harbour Office.

17.1.3.7 In certain cases, fore and aft spring lines will be necessary to prevent craft from contacting or overhanging the jetty or protruding into the fairway and must be fitted when directed to do so by the Harbour Master.

17.1.3.8 Each mooring line must be fitted with a thimble spliced into one end which shall be shackled to the fittings provided in the pens.

17.1.3.9 All shackle pins shall be greased before assembly and tightened. Each mooring line should be fitted with an anti-chafing sheath where needed and secured to the boat with a spliced eye. Mooring lines may be all rope or part chain. Moorings may be inspected by the Harbour Master who shall have the authority to direct a member to repair or

upgrade mooring tackle to comply with the Rules.

17.1.4 Mooring within the extremities of the pen.

17.1.4.1 All boats (other than G Jetty pens numbered 44 to 64) are to be moored within the extremities of their respective pens without overhanging the jetty or protruding beyond the back piles by more than 1.5 meters.

17.1.4.2 All boats moored in G jetty pens numbered 44 to 64 inclusive must be moored within the extremities of their respective pens without overhanging the jetty or protruding beyond the back piles.

17.1.5 Members shall maintain their mooring lines and systems in good order. Any mooring line system considered by the Harbour Master to be inadequate, worn or damaged, must be replaced by the member who owns the boat without delay.

17.1.6 Any staff member of , the Harbour Office or Boatyard , have the right to board any boat to inspect, and if thought necessary, adjust or add to the mooring lines of a boat.

17.1.7 Mooring lines or associated equipment found to be faulty or sub-standard may be refitted at the discretion of the Harbour Master, and the cost shall be debited to the member's account.

17.1.8 Motor tyres are not appropriate as fenders, and their use on finger jetties is prohibited.

17.1.9 No maintenance that is likely to cause damage, soil or otherwise impact on an adjacent boat is to be conducted in harbour pens. Such maintenance includes welding, metal grinding, spray painting or power sanding.

17.1.10 Dry berths to comply with the club policy and as directed by Harbour Office.

17.1.11 It is the Pen Lease Holders responsibility to obtain approval in writing from the Harbour Master for any modifications to the pens, e.g. finger jetty extensions, addition of fender material etc.

17.2 Leasing

17.2.1 The member leasing the pen is solely responsible for all payments to the Club relating to the pen and for any breaches of the Mooring Rules occasioned by him/herself, his/her crew or his/her guests.

17.2.2 Where a partnership in a boat exists, each of the partners shall be Club members. Only the member whose name is entered upon the lease document shall have any claim to the pen.

17.2.3 In the event of a lessee disposing of his/her boat to another member, or to a person who is not a member, the lessee shall inform the CEO and shall remove the boat from the pen forthwith.

17.2.4 If a member leasing a pen acquires a replacement boat, he/she must seek approval from the Harbour Master that the pen is suitable for the new boat, register and insure the new boat and ensure the boat and its mooring complies with these Rules prior to the boat accessing any of the clubs facilities.

17.2.5 No member shall allow any other person to use his/her pen without permission in writing from the CEO.

17.3 No member shall leave his/her boat unattended while it is in such a position as will prevent or obstruct the movement of any other boat.

17.4 Except as permitted by the CEO or the Harbour Master, no boat will remain moored to either side of the Collector Jetty or jetty T-heads for any period longer than one hour.

17.5 Access from the shore to pens and jetties is permitted only on foot and the riding and parking of bicycles on the jetties is not permitted.

17.6 Halyards

17.6.1 All halyards shall be secured in such a way that they do not slap against the mast or rigging or otherwise produce a noise.

17.6.2 Any member of the Harbour Office has the right to board any boat to inspect and if necessary to secure halyards.

17.7 Hoses, mooring ropes, and electrical extension leads shall not be left unattended so as to obstruct or create a hazard to persons walking on the jetties. Hoses shall be disconnected from taps when unattended.

17.8 The power supply is fitted with sensitive circuit breakers for the protection of members. Members are to ensure that their electrical equipment is not faulty and that it will not overload the circuits.

17.9 Electrical leads for power connection to boats, temporary or permanent, must be inspected and tagged in accordance with the procedure provided by the Harbour Office.

17.10 Members must not store any sails or equipment on the Jetties otherwise than during the Vessel participating in any scheduled day race (in which case they must be removed on the earlier of the return of the Vessel from the race or 12 hours after the items are placed on the jetty) and then only in a manner that enables the reasonable use of the Jetties by other persons.

17.11 Any sails, equipment, gear or other personal items that are left on or about the Jetties shall be at the owner's sole risk and FSC has no responsibility for its safe keeping. Any such equipment that is left for more than a day may be removed and disposed of by Harbour Master and the owner shall have no claim against FSC for such removal and/or disposal.

17.12 It shall be the responsibility of the member to keep their Vessel in such condition that it does not become unsightly, unseaworthy, dilapidated or reflect unfavourably upon the reputation and appearance of FSC, its premises or facilities.

17.13 The Vessel shall be kept free and clear of debris, bottles, papers, trash or other unsightly material at all times.

17.14 Trolleys and wheelbarrows shall be returned after use to the storage bays provided immediately on completion of loading or unloading.

18. WASTE DISPOSAL

18.1 The discharge from toilets and sinks shall not be permitted to enter the waters of the harbour.

18.2 Sewerage

18.2.1 Self-contained sewerage storage tanks or systems shall be pumped only through the disposal system provided at the Service Jetty.

18.2.2 Portable chemical toilets must be emptied only at the disposal point provided near the ramps.

18.3 Rubbish

18.3.1 Rubbish of all types must be taken and placed in the receptacles provided. Under no circumstances shall rubbish be left on jetties or in private bins.

18.3.2 All perishable rubbish must be wrapped or sealed in bags before disposal.

19. FIRE AND SAFETY

19.1 Definitions

For the purpose of interpreting and applying the requirements of this Rule, 'shall' and 'must' are mandatory; 'preferred', recommended' and 'should' are permissive but strongly advised. 'Accessible' means within reach and permitting convenient visual inspections.

19.2 Abbreviations

AS Australian Standard
AG Australian Gas
B(E) refers to a group of chemicals used in suitable dry powder extinguishers
PFD Personal Flotation Device (previously known as a life jacket)

19.3 All vessels permitted to use the Club premises, including the harbour, that are fitted with a combustion engine, electrical equipment, gas or liquid fuelled appliances must comply with all relevant Australian Standards and Government Regulations.

19.4 Neither the establishment of these Rules, their use by the Club, nor the inspection of a boat under these Rules, in any way limits or reduces the complete and unlimited responsibility of the owner, lessee, charterer, or their representatives.

19.5 Compliance

The Harbour Master has complete discretion to conduct a spot check on any vessel to ensure that it is compliant with the appropriate Australian Standards or Government Regulations.

19.6 The owner of a boat may be required to demonstrate compliance at their own expense where there is a doubt as to the suitability or integrity of a system or component subject to these Rules.

19.7 If a vessel fails an inspection, a maximum of 14 days will be granted for the vessel to be brought up to standard. Failure to comply within 14 days shall result in the vessel being removed from the Club premises forthwith. Removal is the responsibility of the owner, failing which removal from the Club premises shall be by whatever means the CEO considers suitable and at the owner's expense.

19.8 If any member feels that they are being unfairly penalized through the interpretation of any of these Rules by the Harbour Master or their representative, they may appeal against the interpretation through the Disputes and Mediation process.

19.9 In the case of fire or any other emergency, a boat owner is deemed to have granted a member or employee of the Club the right to make forcible entry into their craft for the purpose of dealing with the emergency.

19.10 Refuelling

19.10.1 Refueling a vessel whilst it is in a pen is strictly prohibited.

19.10.2 Prior to refueling, all engines MUST be stopped, all naked flames (including cigarettes) MUST be extinguished, and all switches MUST be turned off.

19.10.3 Fuel may only be stored in a vessel's normal fuel tanks, with the exception that fuel for an auxiliary may be stored in approved containers.

19.10.4 Fuel may only be carried on the Club premises in metal containers, or in plastic containers that have been manufactured to recognised National Standard and branded with their mark of approval.

19.10.5 Flammable liquids such as paints and thinners shall not be stored on board. Small quantities (to a maximum of five litres in total) may be stored in sealed containers.

19.10.6 No petrol, diesel, oil or other flammable liquid shall be discharged into or otherwise allowed to enter the harbour. Bilges shall be kept free of fuel, oils, or rags that have soaked up any flammable liquid.

19.10.7 Automatic bilge pumps (those capable of operating when all other ship's power is turned off and are therefore capable of running when no one is on board), shall only be set up to operate in an emergency situation. It is the responsibility of the Owner to ensure that no petrol, diesel or oil is discharged to the harbour when an automatic bilge pump operates.

19.10.8 No vessel shall be left unattended on the Club premises with engine running (including portable power supplies), or any gas appliance lit.

19.11 Electrical

Low voltage (less than 32 volts DC) electrical installation should comply with the relevant Australian Standard, and for voltages above 50-volt AC, AS/NZS 3000 and AS 3004 shall apply, installation shall be by a suitably qualified electrician.

19.12 Gas and Liquid Fuelled Appliances

19.12.1 All gas appliances shall be fitted in accordance with AG601 (1998), and include a combustible gas detection system specified in AG601 Appendix K.

19.12.2 Kerosene refrigerators are not permitted.

19.12.3 The use of petrol (or similar hydrocarbon with a flashpoint below 60°C), for lighting, cooking or heating is prohibited.

19.13 Fire Extinguishers

19.13.1 Fire extinguishers shall be provided on all boats with an engine, gas installation, or fuel stove. They shall be of a type suitable for the type(s) of fuel carried on board the boat as specified in AS 1799.1 and designed and manufactured in accordance with an Australian Standard specification for portable fire extinguishers.

19.13.2 Fire extinguishers shall be stowed so as to be readily accessible in case of fire.

19.13.3 The number of fire extinguishers shall be appropriate for the accessibility to potential sources of fire and the size of the boat. Owners of boats with large engines, and or large quantities of fuel, should consult their Insurance Company as to the number, size and positioning of fire extinguishers. A fire-blanket shall be carried where there is any form of cooking facility.

19.13.4 All fire extinguishers shall be serviced/tested by an authorised person at the time interval specified by the manufacturer and at the owner's expense.

20. PENALTIES

In the event of any breach of these Rules the CEO or delegated members of their staff shall:

20.1.1 Issue a written caution to any member they consider has committed a minor breach of the Rules ; or

20.1.2 Issue a fine for any breach of Rules they considers to be of a more serious nature or for repetitious minor breaches.

20.1.3 Where appropriate, the CEO or a Flag Officer may authorise the removal of a boat that is in breach of any of these Rules, without notice to the owner. Any costs associated with the exercise of the power of removal shall constitute a debt owned by a member to the Club.

20.1.4 Non-payment of fines will be managed in accordance with Rule 8.5.

21. MAINTENANCE

Maintenance/repair work on craft in the Club's Marina and Hardstanding. Occupational Safety and Health Aspects.

21.1 General. Fremantle Sailing Club has residual responsibility for occupational health and safety for all persons working on member's craft. However, members who employ other people to work within the confines of the Club (normally on repair work to their boats), should be aware of the provisions of the Occupational Safety & Health Act 2020 and their personal accountabilities and potential liabilities as prescribed in this Act.

21.2 Members. In the context of having paid work performed on their craft, members assume the responsibilities of an employer. Employers are required under the Act and Regulations to protect persons at work from hazards, and to assist in securing safe and hygienic working conditions. Several provisions of the Act also apply to protecting the health of others, whether or not they are employed by the employer. A summary of some of the more relevant sections of the Act and associated Regulations are kept at the Harbour Masters office and can be viewed there.

21.3 Contractors. Contractors entering the Club's premises to carry out work on behalf of the Club or members must comply with all requirements of the Act. Before beginning work, a contractor will be required to indemnify the Club by certifying their knowledge of, and intentions to comply with, the requirements of occupational safety and health, and that they carry appropriate Workers Compensation and Public Liability Insurance. Unless they are prepared to certify their compliance, they will not be authorised to enter or work on the Club's premises.

Members engaging contractors to carry out work on their craft shall request them to gain the necessary permissions to enter and work on the Club's premises. The member must ensure the appropriate permissions are in place before any contractor commences work on the Club's premises. .

22. COMPETITIONS

22.1 Sailing. All racing will be conducted under:

22.1.1 The current Racing Rules of the International Sailing Federation (ISAF).

22.1.2 The Prescriptions and Special Regulations of Australia Sailing.

22.1.3 The Class Rules where applicable; and

22.1.4 The Notice of Race and Sailing Instructions of the event.

22.2 Power. Any time trials will be conducted under the current rules of the Power Yacht Committee of Yachting Australia.

22.3 Angling. All competitive angling will be conducted under the current Rules of the Angling Section.

22.4 Game Fishing. All competitive game fishing will be conducted under the current Rules of the Game Fishing Association of Australia.

23. SCHEDULES

The following Lease Agreements are available from Fremantle Sailing Club in hardcopy or electronically upon request:

First Schedule – Pen Lease Agreement - Part 1 Lease
Second Schedule – Pen Lease Agreement – Part 2 Lease
Third Schedule – Hard standing Bay Lease Agreement
Fourth Schedule – Garage Lease Agreement

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